

Information related to RTI Act, 2005, (District Police, Panipat) can be collected through the following forms:-

Form A

[See Rule 3(1)]

To

The State Public Information Officer/
(Name of the Office with Address).

1. Full name of the applicant
2. Address
3. Particulars of information required

(i) Subject matter of information

(ii) The period to which the information related **

(iii) Description of the information required***

(iv) Whether information is required by post or in person (the actual postal charges shall be included in addition to the fees)

(v) In case by post (Ordinary, Registered of Speed)

Place:

Date:

Signature of the Applicant.

- Board category of the subject to be indicated such as Grant /Government Land/Service Matter/Licenses etc.)
- Relevant period of which information is required to be indicated
- Specific details of the information are required to be indicated.

ACKNOWLEDGEMENT

Received your application dated Vide Diary No.

Dated

(Signature)

The State Public Information Officer/
(Name of the Department/Office

Form B [See
rule 4(4)]

To

The State Public Information Officer/
(Name of the Office with Address).

Name and address of the applicant.

Sir,

Please refer to your application dated
addressed to the undersigned requesting information regarding .

The additional fee for supplying
this information to you is Rs. .

You are hereby informed to pay the fee at this office either in
case or in a Government treasury through challan send a copy of the challan
to this office within a period of fifteen days and collect the
information on .

The amount of fee shall be deposited in the receipt head/account No. (to be intimated
to the applicant by the concerned department.)

State Public Information Officer/

Financial Commissioner and Principal Secretary
To Government, Haryana,
Administrative Reforms Department RTI INFORMATION
Haryana Government Administrative Reforms Department Notification
The 28th October, 2005.

No. 5/4/2002 – 1AR In exercise of the powers conferred by sub-section (I) read with sub section (2) of section 27 of the Right to Information Act, 2005 (Central Act 22 of 2005), the Governor of Haryana hereby makes the following rules providing for information under the said Act, namely:-

1. Short title and commencement.

- (1) These rules may be called the Haryana Right to Information Rules, 2005.
- (2) They shall come into force on the date of their publication in the official Gazette.

2. Definitions.

- (1) In these rules, unless the context otherwise requires,
 - (a) “Act” means the Right to Information Act, 2005 (Central Act 22 of 2005).
 - (b) “Commission” means the Haryana Information Commission.
 - (c) “Form” means a form, appended to these rules.
 - (d) “section” means the section of the Act.
- (2) The words and expressions used in these rules, but not defined, shall have the same meanings as assigned to them in the Act.

3. Application for obtaining information.

- (1) A person, who desires to obtain any information admissible under the Act, shall make an application in Form A to the State Public Information Officer/State Assistant Public Information Officer along with a fee as specified in rule 5 of these rules.
- (2) On the receipt of an application, made under sub-rule (1), the State Public Information Officer/State Assistant Public Information Officer shall give a receipt in token thereof to the applicant.

4. Deposit of fee.

1. The fee shall be deposited with the State Public Information Officer/State Assistant Public Information Officer either in cash against proper receipt, by Indian Postal order or by treasury challan (Head 0055).
2. The amount of fee shall be credited to the receipt head/account number of the concerned public authority.
3. On receipt of an application, submitted under sub-rule (1) of rule 3, the State Public Information Officer/State Assistant Public Information Officer shall scrutinize the application and shall assess how much fee is required to be paid by the applicant for obtaining the information.

(4) The fee assessed under sub-rule (3), shall be informed to the applicant by the State Public Information Officer/State Assistant Public Information Officer in Form B within a period of seven days from the receipt of application.

(5) In case the applicant fails to deposit the requisite fee within a period of fifteen days after the issuance of the intimation given to him under sub-rule (4), it shall be construed that the applicant is no longer interested in obtaining the information, sought for, and his application shall be deemed to have been filed.

5. Quantum of fee.

(1) An application for obtaining any information under sub-section (1) of section 6 shall be accompanied with a fee of Rs.10 and no any type of fee shall be charged from the persons who are of below poverty line as may be determined by the state Govt.

(2) For providing information under sub-section (1) of section 7, the fee shall be charged from the applicant at the following rates, namely:-

(a) Rs. 02/- for each page in A-4 or A-3 size paper, created or copied; and

(b) if information is to be provided on a large size of paper than that of specified in clause (a), the actual cost price of such a paper shall be charged.

(3) For providing an information under sub-section (5) of section 7, the fee shall be charged from the applicant at the following rates, namely:-

(a) Rs.50 for providing information in a floppy;

(b) Rs.100 for providing information in diskette; and

(c) if information sought is of such a nature, which is contained in a printed document of which a price has been fixed, then that information shall be provided

1. The fee shall be deposited with the State Public Information Officer/State Assistant Public Information Officer either in cash against proper receipt, by Indian Postal order or by treasury challan (Head 0055).

2. The amount of fee shall be credited to the receipt head/account number of the concerned public authority.

3. On receipt of an application, submitted under sub-rule (1) of rule 3, the State Public Information Officer/State Assistant Public Information Officer shall scrutinize the application and shall assess how much fee is required to be paid by the applicant for obtaining the information.

(4) The fee assessed under sub-rule (3), shall be informed to the applicant by the State Public Information Officer/State Assistant Public Information Officer in Form B within a period of seven days from the receipt of application.

(5) In case the applicant fails to deposit the requisite fee within a period of fifteen days after the issuance of the intimation given to him under sub-rule (4), it shall be construed that the applicant is no longer interested in obtaining the information, sought for, and his application shall be deemed to have been filed.

5. Quantum of fee.

(1) An application for obtaining any information under sub-section (1) of section 6 shall be accompanied with a fee of Rs.10 and no any type of fee shall be charged from the persons who are of below poverty line as may be determined by the state Govt.

(2) For providing information under sub-section (1) of section 7, the fee shall be charged from the applicant at the following rates, namely:-

(a) Rs. 02/- for each page in A-4 or A-3 size paper, created or copied; and

(b) if information is to be provided on a large size of paper than that of specified in clause (a), the actual cost price of such a paper shall be charged.

(3) For providing an information under sub-section (5) of section 7, the fee shall be charged from the applicant at the following rates, namely:-

(a) Rs.50 for providing information in a floppy;

(b) Rs.100 for providing information in diskette; and

(c) if information sought is of such a nature, which is contained in a printed document of which a price has been fixed, then that information shall be provided

Right to Information

District Police Panipat

Section- 4 (1) (b) of right to Information act-2005

Parts 1-17

1. Particulars of organization
2. Power and duties of officers/Employees
3. Procedure for Decision Making
4. Norms for discharge of functions
5. Rules, Regulations for discharge of functions
6. Statement of categories
7. Details of consultative committees and other bodies
8. List of boards, councils, committees and other bodies
9. Directory of officers/employees
10. Monthly remuneration of officers/employees
11. Budget allocated to each agency
12. Execution of subsidy program
13. Particulars of recipients of concessions, permits
14. Information available in an electronic form
15. Facilities available for obtaining information
16. Particulars of PIOs
17. Other information Prescribed

Right to Information

Part-1

Particulars of organization, functions and duties

[Section 4(1) (b)(i)]

1. Aims and objectives of the organization:-

The purpose of district Police Panipat, Panipat is to uphold the law fairly and firmly; to prevent occurrence of crime; to pursue and bring to justice those who break the law; to keep the peace in partnership with the community; to protect, help and reassure the people.

2. Mission / Vision:-

The mission of this district Police is to help the common man, to provide him security and to create a peaceful and law abiding community with his cooperation. District Police is committed to uphold the rule of Law, to prevent crime and to maintain law and order. We are here to protect the weak, the under-privileged and to serve the people. In order to make district Police people-friendly, to enhance the credibility of the police and to check corruption, transparency in the system is emphasized at all levels.

3. Structure of the department:-

The district Police, Panipat has a total strength of 1745 (Gazetted Officers-4, Inspectors-18, Sub Inspectors-43, Assistant Sub Inspectors-136, Head Constables-199 and Constables-1346). For the effective implementation of law and order in the district, the District is clubbed into 09 Police Stations, 17 Police Post, 02 CIA Staff and 2 Special Staff cow & Mining.

A) Investigation:-

Investigation according to Cr.P.C is to collect the evidence, regarding the commission of crime/offence as per procedure established:-

S.No.	Activity	Level of action	Time frame
1.	Registration of FIR.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
2.	Examination of Witness.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
3.	Visit of investigation officer at the scene of	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
4.	Collection of evidence.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
5.	Preparation of site	As prescribed in Cr.P.C.	As prescribed

	plan.		in Cr.P.C.
6.	Arrest of the accused.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
7.	Recording of confessions.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
8.	Obtaining Police / Judicial custody	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
9.	Search.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
10.	Seizure.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
11.	Preparation of case diaries etc.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
12.	Filing of charge sheet.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.

B) Other Functions:-

S. No.	Activity	Level of action	Time Frame
1.	Passport application forms received through regional passport office	--	21 days
2.	Character verification for employment.	--	30 days

Right to Information

Part-2

Powers and duties of officers and employees

[Section 4(1) (b) (ii)]

The Rohtak Range is supervised by an IPS officer of the rank of Inspector General of Police. The District Police, Panipat is functioning under the Supervision of Superintendent of Police. The District Police Panipat is divided into Sub-divisions and Incharge of the Sub-division is an officer of the rank of the Deputy Superintendent of Police. The overall supervision of the Police Stations/Police posts in the District rests with respective Superintendent of Police. Prevention, investigation and detection of crime as also maintenance of law & order are the important functions of police. The officer Incharge of Police Station has to prevent & detect crime and maintain law & order within his jurisdiction. The Police Stations are manned by officers of the rank of Sub-Inspectors, Assistant Sub-Inspectors, Head Constables and Constables both in Law and Order duties as well as investigation and the Incharge of the Police Station is an officer of the rank of Inspector or Sub-Inspector. The job of Police officers includes:-

1. Registration of FIR/NCR.
2. Investigation of the cases, arrest of the accused, recovery of stolen property, challaning of the cases and prosecution.
3. Recording report regarding missing persons and children and tracing them.
4. Verification of servants/chowkidars and tenants and registration of security agencies.
5. Granting permission for loud-speakers, rallies, political/religious functions.
6. Checking of banks.
7. Providing documents for filing claim in Motor Accident Claim Tribunal.
8. Providing Guards for the transportation of cash, if required, as per police rules.

S.No.	Name and designation	Powers				Duties attached
		Admn.	Financial	Statutory	Others	
1.	Constables			Yes		Law and Order duty and Traffic duty etc.
2.	Head Constables			Yes		Investigating officer and other Law and order Duties
3.	Assistant Sub-Inspector			Yes		-do-
4.	Sub-Inspector	Yes		Yes		Apart from above to act as SHOs
5.	Inspectors	Yes		Yes		-do-
6.	Deputy Superintendent of Police	Yes		Yes		Supervision of Sub-division
7.	Superintendent of Police	Yes	Yes	Yes		Over all Supervision of police work in a distt.
8.	Inspector General of Police	Yes	Yes	Yes		Supervision of Police working in the Range.
9.	Director General of Police	Yes	Yes	Yes		Overall supervision of police functioning in the State.

Right to Information

Part-3

Procedure followed in decision – making process

[Section 4(1)(b)(iii)]

All Police officers exercise the powers and duties as prescribed for them under law. The channels of supervision are such that the SHO or officer Incharge of Police Station is responsible for ensuring effective policing and redressed of grievance in his area of jurisdiction. He is supervised by an officer of the rank of Dy. Supdt. of Police. The Superintendent of Police is supervisory incharge of a District, whereas Range is supervised by an Inspector General of Police. The Director General of Police exercises overall supervision and control in the State. This channel also is one through which orders are given and grievances redressed.

Right to Information

Part-4

Norms set for the discharge of functions

[Section 4(1)(b)(iv)]

Haryana Police functions primarily under the Police Act, 1861 and Haryana Police conducts its business under the Punjab Police Rules, 1934 as applicable to Haryana. Other rules are followed as prescribed by the State Government from time to time e.g. The Punjab Financial Rules, Civil Services Rules and Conduct Rules etc.

RIGHT TO INFORMATION

PART-5

Rules, regulations, instructions, manuals and records for discharging functions

[Section 4(1)(b)(v)]

Standing Orders, Instructions, Directions, etc. issued for functioning in various fields as per the Law/Rules like PPR, PFR, etc. made for discharge of duties.

RIGHT TO INFORMATION

PART-6

A statement of the categories of documents that are held by it for under its control

[Section 4(1)(b)(vi)]

S. No.	Nature of Record	Details of information available	Unit / Section where available	Retention period where available
1.	First Information Report (FIR) maintained as per PPR- 22.47 (Register No.I)	Details of crime reported / detected (cognizable offence) and police investigation	All Police Stations	FIR is kept permanently in the Record Room of concerned Police Station as per PPR
2.	Daily Diary maintained as per PPR 22.48 (Register No.II)	All the details in r/o criminals arrested and entry of arrival/departure of all enrolled police officers on duty with nature of their duties, duty performed and places visited etc.	All Police Stations, Police Posts & Police Lines	Daily diaries are retained for two years after the date of the last entry.
3.	All Standing Orders as per PPR 22.53 (Register No.III)	Certain instructions/ directions/guidelines on various subjects issued internally to all police personnel/officials by PHQ	All offices/Police Stations	Retained permanently in all offices/Police Stations.
4.	Information about absconders and deserters maintained as per PPR-22.54 (Register No.IV)	Details of all proclaimed offenders and deserters from the army.	All Police Stations	Permanent
5.	Kalandra and Inquest register maintained as per PPR 22.56 (Register No. VI)	All carbon copies of Kalandras and Inquest report of the Police Station are kept in this register	All Police Stations	Permanent record.
6.	Crime Record Register	Details of notes on	All Police	Permanent. It is

	maintained as per PPR-22.59 and PPR-22.60 (Register No.IX)	community, persons of doubtful character having convicted or suspicious and cognizable cases. The topography of the area population etc. are also kept in this register. Through this surveillance on criminals is maintained. History sheets of persons habitually addicted to crime made by the ranks not below Inspector after receipt of orders of Supdt. of Police.	Stations	confidential and unpublished official record.
7.	Surveillance register maintained as per PPR 22.61 (Register No. X,X-A & X-B)		All Police Stations	Retained up to 2 years after the date of last entry. It is confidential and nothing contained in them may be communicated to any person nor any inspection be allowed or copies given save as provided in police rules. The rights of district and ilaqa magistrates to examine such records are governed by rules 1.15 and 1.21.
8.	Index to history sheets and personal files in serial order and alphabetical form maintained as per PPR-22.62 (Register No.XI)	Indexing of history sheet and other record is done in this register.	All Police Stations	Permanent
9.	Registers of Information Sheets maintained as per PPR-22.63 (Registers No. XII and XII-A)	Information sheets issued by I/C P.S. as a means of ascertaining the antecedents of persons who have been arrested under section 55 Criminal Procedure Code or of	All Police Stations	Retained upto 7 years after the dispatch or receipt of the last sheet.

		suspicious character or committed an offence.		
10	Minute book for G.Os maintained as per PPR-22.64 (Register No. XIII)	Details of any matters regarding crime, criminals and maintenance of record and P.S. building requiring the attention of the officer incharge of the P.S. which have not been entered in the inspection report and the matters permanently affecting the conditions of the police station e.g. changes in police station or jail boundaries, imposition and removal of additional Police Posts and constructions of new buildings etc.	All Police Stations	The register is a confidential and privileged record with the exception of Gazetted Police officers, no one except the Distt. Magistrate and a Sub-Divisional officer specifically authorized under rule 1.20 may enter remarks in it or examine it.
11	File book of inspection reports maintained as per PPR-22.65 (Register No.XIV)	Records of inspection (Quarterly /Six Monthly) reports conducted by G.Os are kept in this register.	All Police Stations	Permanent

12	Register containing list of village watchmen in the PS jurisdiction, list of police officers, Government properties and land maintained as per PPR-22.67 (Register No. XVI)	Detail of village watchmen, police officers, Govt. properties and land etc in the jurisdiction of P.S,	All Police Stations	Permanent record
13	Register for Arms Act licenses, licenses under excise laws, licenses under explosives act, licenses under petroleum act, licenses under poisons act and sarais under Sarais Act maintained as per PPR-22.68 (Register No. XVII)	Record of arms act licenses, licenses under excise laws, licenses under explosives act, licenses are kept in this register	All Police Stations	Permanent record.
14	Arms & Ammunition Receipt book maintained as per PPR-22.69 (Register No. XVIII)	Detail of all arms ammunition or military stores deposited in, or seized and brought to, the Police Stations	All Police Stations	Retained upto 5 years after the date of last entry.
15	Case Property Register No.XIX maintained as per PPR-22.70.	Detail of entry of all articles placed in the storeroom except articles already included in register No. XVI are made.	All Police Stations	Retained upto 3 years after the date of last entry.
16	Accounts register maintained as per PPR-22.71 (Register No. 20)	Detail of entry of all receipts, expenditure, disbursement of pay, TA and permanent	All SPs offices, Police Lines, and Police Stations	Permanent record
17	Road Certificate maintained as per PPR-22.72 (Register No. XXI)	Issuing/transfer of cash and other store articles through road certificate	All SPs office/Police Station and Police Lines	Retained upto 3 years after the date of last certificate issued.
18	Printed Cash Receipt maintained as per PPR-22.73 (Register	All sums of money received in a office/police station whether in cash	All SPs offices/Police Stations	10 Years

	No.XXII)	or otherwise on any account whatever, a receipt from this book is issued to remitting party		
19	Copies of all police gazette, criminal intelligence gazette and all orders maintained as per PPR-22.74 (Register No. XXIII)	The police gazette, criminal intelligence gazette and all orders contained in the gazette, affecting the officers of the police station as a whole or any individual officer.	All SPs Offices/Police Stations	5 Years
20	Copies of all police rules maintained as per PPR-22.76 (Register No. XXIV)	Copies of all police rules are kept upto date for the perusal of G.Os	All SPs Offices/Police Stations	Permanent
21	Transfer/handover charge register maintained as per PPR-22.76 (Register No.XXV)	On permanent transfer officer incharge have to record a confidential charge note mentioning the character and capacity of members of the staff of the police station and residents of the jurisdiction who are useful to the police as informers for the assistance of his successor	All Police Stations/Offices	Permanent
23.	A.C.Rs	Confidential/assessment reports in respect of police personnel	Confidential Branch/PHQ in respect of Upper Subordinates and Ch. Roll Br. Of Distt. /Units in r/o of Lower Subordinates.	Permanent
24.	Departmental Enquiries and Punishment	Departmental Enquiries and Punishment awarded to police personnel	Punishment Branch of All Distts/Units and Ch. Roll Branch	10 Years or 3 years after the final disposal of appeal or final judgment under the normal course of law

			of PHQ	whichever is later.
25.	Honorarium/awards	Honorarium /awards granted to police personnel	Accounts /Ch.Roll Branch of all Distts/Units	3 years or 1 year afgter completion of audit, whichever is later
26.	Parliament /Vidhan Sabha Questions	Parliament/Vidhan Sabha Questions pertaining to Haryana Police	General Administration Branch PHQ/Units	Admitted & answered discussed questions are retained for 3 years and other i.e. disallowed lapsed or withdrawn for 1 year. However cases great precedent reference value are retained permanently,

RIGHT TO INFORMATION

PART-7

Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation

[Section 4(1)(b)(vii)]

No standard procedure. However most field officers consult the public especially in Law and Order situation.

RIGHT TO INFORMATION

PART-8

A statement of boards, council, committees and other bodies constituted

[Section 4(1) (b) (viii)]

List of boards, councils, committees etc.

Sr. No.	Name and address of the body	Main functions of the body	Constitution of the body	Date of constitution	Date upto which valid	Whether meeting opened to public	Whether minutes accessible to public	frequency	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
None									

RIGHT TO INFORMATION

PART-9

Directory of officers and employees

[Section 4(1) (b)(IX)]

Directory

Postal address of the main office, attached/subordinate office/field units etc.

Contact Numbers of District Police Panipat

Police Control Room- 100, 2699141, 2615323, 2699142(Fax)			
STD Code- 180			
S. No.	Designation	Tel. No. & E-Mail ID	Mobile
1.	SP Panipat	2699100 2699101® spppt@hry.nic.in	7056000100
2.	ASP Panipat	2699100	8882012076
3.	DSP HQ. Panipat	2699102 dsppanipathq-hry@nic.in	7056000104
4.	DSP City	2699104 dsppanipatcity-hry@nic.in	7056000105
5.	DSP Samalkha	2699107 dspsamalkha-hry@nic.in	7056000106
6.	DSP CAW	2681091	7056701091
7.	DDA	2699100	9416855178
8.	Head Clerk	2699100	7419600125
9.	Distt. Inspector	2699100	9466251930
10.	Welfare Inspector	2699100	9416029855
11.	FSL	2699100	9896337338
12.	Security	2699100	7419600127

13.	OSI	2699100	7056000126
14.	Reader to SP	2699100	7056000124
15.	Steno to SP	2699100	9416812461
16.	Cyber Cell	2699100	7056000123
17.	Computer Cell	2699100	9729999924
18.	Accountant	2699100	7419600129
19.	Social Media Grievance	2699100	9813727307
20.	CM Window	2699100	9813727307
21.	Complainant Branch	2699100	9813740444
22.	CRO	2699100	9466532159
23.	Missing Cell	2699100	9416222068
24.	RW	2699100	9466271603
25.	RTI	2699100	9466344491
26.	RTI 1st Appeal	2699100	9466438035
27.	CRC - 1	2699100	9518600609
28.	CRC - 2	2699100	9466344350
29.	AC- I	2699100	9466960264
30.	AC- II	2699100	9466426500
31.	Draftsman	2699100	9466487463
32.	PRO	2699100	9896944993
33.	Challan Branch	2699115	9467970226
34.	Line Officer	2699140	7419600133
35.	MTO	2699140	7419600131
36.	T/SI	2699140	7419600132
37.	C/ASI	2699140	9467866005
38.	Gunman to SP		7419600101

S. No.	Name of Police Station/ Police Post	Tel. No. & E-Mail ID	Mobile
1.	PS City	2699110 shopanipatcity-hry@nic.in	7056000114
2.	PP Tehsil Camp	2699112	7419600135
3.	PP Sec.- 6 & 7	2001011	7419600137
4.	PP Bus Stand		7419600038
5.	PS Sadar	2699127 shopanipatsdr-hry@nic.in	7056000115
6.	PS Model Town	2699122 shomtpanipat-hry@nic.in	7056000117
7.	PP 8 Marla	2699124	7419600144
8.	PP Assandh Road	--	7419600145
9.	PP Model Town	2699125	7419600146
10.	PS Quilla	2699113	7419600136
11.	PS Chandni Bagh	2699116 shochandnibagh-hry@nic.in	7056000116
12.	PP Huda- 11/12	2699118	7419600140
13.	PP Sec.-29	2699119	7419600141
14.	PP Kishan Pura	2699120	7419600142
15.	PP Baljeet Nagar	2699121	7419600143
16.	PP Kala Amb	--	9255132109
17.	PS Samalkha	2699129 shosamalkha-hry@nic.in	7056000120
18.	PP Samalkha	2699130	7419600150
19.	PS Israna	2699136 shoisrana-hry@nic.in	7056000119
20.	PS Matlauda	2699131 shomatlauda-hry@nic.in	7056000118
21.	PP Bohali	2524465	7419600147
22.	PP Thermal	2699134	7419600148
23.	PP Urlana	2699135	7419600149
24.	PS Bapoli	2699138 shobapoli-hry@nic.in	7056000121
25.	PS Sanoli	2699139	7056600083

26.	Women Police Station	2691091	7056731091
27.	Women Cell	2691091	7419600128
28.	PS Traffic, Babarpur	2699150	7056000122
29.	PP Traffic, Samalkha	2699151	7419600151
30.	Traffic City	----	7056000152
31.	CIA-I	7056000154	7056000111
32.	CIA-2	7056000155	7056000112

RIGHT TO INFORMATION

PART-10

The monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations.

[Section 4 (1)(b)(x)]

S. No.	Rank of Officers / Men / Civilian / Class – IV Employees	Pay Scales on 01.01.1996	Pay Scales as on 01.01.2006	Grade Pay
1.	Inspector General of Police	18400-500-22400	PB-4, 37400-67000	10000
2.	Superintendent of Police	i) Time scale 10000-325-15200	i) PB-3, 15600-39100	6400
		ii) Junior Administrative Grade-12000-375-16500	ii) PB-3, 15600-39100	7600
		iii) Selection Grade 14300-400-18300+400 Spl Pay	iii) PB-3, 37400-67000	8700
3.	Deputy District Attorney	8000-275-10200-EB-275-13500	PB-3, 15600-39100	5400
4.	Deputy Superintendent of Police	i) 8000-275-10200-EB-275-13500 (Entry level scale)	i) PB-2, 9300-34800 (entry level scale)	5400
		ii) 10000-13900 (after 5 years of regular satisfactory service)	ii) 15600-39100 (After five years of regular satisfactory service)=PB-3	6000
		iii) 12000-16500 (after 11 years of regular satisfactory service limited to 20% of the cadre post.)	iii) 15600-39100 (after 11 years of regular satisfactory service limited to 20% of the cadre post)=PB-3	7600
		iv) 13500-17200 (for those who have completed 16 years of regular satisfactory service in the cadre limited to 10% of the cadre post)	iv) 3700-67000 (for those who have completed 17 years of regular satisfactory service in the cadre limited to 10% of the cadre post assuming pre-	8700

			revised upgradation to 14300-18300 completion of 12 years of regular satisfactory service) PB-4	
5.	Inspector	6500-200-8500-EB-200-9900 (Modified=7450-11500)	PB-2, 9300-34800	4600
6.	Sub-Inspector	5500-175-8300-EB-175-9000	PB-2, 9300-34800	3600
7.	Pharmacist	5000-150-7100-EB-150-7850	PB-2, 9300-34800	3200
8.	Senior Scale Steno	5000-150-7100-EB-150-7850	PB-2, 9300-34800	3200
9.	Assistant Sub-Inspector	4400-100-4800-EB-100-6000 (Modified=4500-7000)	PB-1, 5200-20200	2800
10.	Head Constable	4000-100-5200-4800-EB-100-6000	PB-1, 5200-20200	2400
11	Constable	3050-85-4325-EB-100 - 5325 (Modified=3200-4900)	Pb-1, 5200-20200	2000
12.	Cook	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
13	water Carrier	2550-55-2660-EB-60-3200	-IS, 4440-7440	1300
14	Mali	2610-60-3150-EB--65-3540	-IS, 4440-7440	1400
15.	Khalasi	2550-55-2660-EB-60-3200	-IS, 4440-7440	1400
16.	Sweeper	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
17.	Barber	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
18.	Dhobi	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
19.	Carpenter	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
20.	Mason	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4500 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
21.	Painter	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400

22.	Mochi	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
23.	Electrician	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
24.	Ward Servant	2550-55-2660-EB-60-3200	-IS, 4440-7440	1300

Ex-gratia payments and other Compensations:-

1. Amount of Rs. 25, 000/- given as Ex-gratia grant by Government.
2. Amount of relief money given from Haryana Police Welfare fund.
3. Leave encashment for 300 days earned leave.
4. Release of family pension D.C.R.G. and commutation.
5. Benefit under Group Insurance Scheme.
6. Final payment of G.P.F.
7. Special Ex-gratia grant to the family of Police Personal who dies while fighting with anti social aliments.
 - i) **Haryana Compassionate Assistance** to the deceased Government employee, Rule 2006 issued vide Notification dated 01-08-2006 on the death of any Government employee, the family of the employee would continue to receive as financial assistance a sum equal to the pay and other allowances (Basic Pay Grade pay + DA +Medical allowance) that was last drawn by the deceased employee in the normal course without raising a specific claim.
 - ii) For a period of fifteen years from the date of death of the employee ,if the employee at the time of his death head not attend the age of 35 years .
 - iii) for a period of twelve years till the date the employee would have retired from Govt. service on attaining the age of superannuation, whichever is less, if the employee at time of his death had attained the age of thirty five years but had not attained the age of forty-eight years.
 - iv) For a period of seven years or till the date the employee would have retired from Govt. service an attaining the age of superannuation, whichever is less, if the employee had attained the of forty-eight years.
 - v) The family shall be eligible to receive family pension as per the normal rules only after the period during which he receives the financial assistance as above is completed.

As per rules all the above facility will be provided if they eligible for such benefits under rules.

RIGHT TO INFORMATION

PART-11

The budget allocated to each agency (Section 4(1) (b) (xi))

Budget allotted to District Police Panipat under head "2055-Police" of year 2014-15 is Rs-
1277955834/

RIGHT TO INFORMATION

PART-12

The manner of execution of subsidy program

(Section 4(1)(b)(xii))

List of individuals given subsidy

S.No.	Name and address of the beefier	Purpose for which subsidy provided	Amount of subsidy	Amount of subsidy	Scheme and Criterion for selection	No. of time subsidy given in past with purpose
1.		Ex-gratia			Dependents	
2.		Scholarships			-do-	

RIGHT TO INFORMATION

PART-13

Particulars of recipients of concessions, permits or authorizations granted

(Section 4(1)(b)(xiii))

List of beneficiaries:

Name and address of the beneficiary	Nature of concession/permit/ authorization provided	Purpose for which granted	Scheme and criterion for selection	No. of times similar concession given in past with purpose.
-Nil-				

RIGHT TO INFORMATION

PART-14

Information available in an electronic form

[Section 4(1)(b)(xiv)]

Details of information

CRIME FIGURES FOR THE YEARS 2011, 2012, 2013, 2014, 2015, 2016 & 2017

Heads of Crime	2011	2012	2013	2014	2015	2016	2017
Murder	45	47	57	53	58	56	60
Culpable Homicide	08	06	03	01	03	02	03
Attempt to Murder	28	28	26	33	38	43	38
Kidnapping /Abduction	97	87	111	100	98	520	860
Assault on Government Servants	23	14	18	30	37	39	34
Rioting	107	68	30	110	88	115	141
Dacoity	12	08	09	11	13	82	05
Robbery	41	36	28	49	48	82	127
Burglary	180	227	232	408	413	415	596
Total Theft	922	896	891	1204	885	1148	1245
Other IPC	1719	1580	1889	2640	2445	2231	2625
Total IPC	3182	2997	3294	4639	4126	4733	5734
Excise Act	1731	1894	1555	857	1605	455	91
NDPS Act	104	68	46	56	108	110	93
Arms Act	169	101	80	128	96	114	95
Gambling Act	281	290	175	180	299	281	198
P.C. Act	03	00	01	04	00	04	01
Other Local & Special Laws	249	253	229	304	463	575	294
Total Local & Special Laws	2537	2606	2086	1529	2571	1539	772

RIGHT TO INFORMATION

PART-15

Particulars of facilities available to citizens for obtaining information

[Section 4(1)(b)(xv)]

Facilities available for obtaining information

Sr. No.	Facility available	Nature of Information available	Working hours
1.	Website http://www.haryanapolice.gov.in/ http://www.harsamay.gov.in/	Online	round-the-clock
2.	Notice Board	Written information/guidance 2. List of Arrested persons List of wanted criminals with photo. List of missing persons with photo. Displaying information regarding directions of Supreme Court in respect of arrested persons. Directions for Duty Officers. Information regarding Legal services. The SC/ST (Prevention of Atrocities) Act, 1989. Right to Information Act. 2005	

RIGHT TO INFORMATION

PART-16

Particulars of Public Information Officers

[Section 4(1)(b)(xvi)]

S. No.	Section	Name of Unit	Post	Officer Posted
1.	Section 19 (1)	District Police Panipat	State 1 st Appellate Officer	Superintendent of Police, Panipat
2.	Section 5 (1)	-do-	State Public Information Officer	Deputy Superintendent of Police (HQ), Panipat
3.	Section 5 (2)	-do-	State Assistant Public Information Officers	NIL

As per Order of DGP Haryana Order No. 1455-1505/RTI Cell Panchkula dated 10-05-2013 under Right to Information Act, 2005.

RIGHT TO INFORMATION

PART-17

Other information as may be prescribed

[Section 4(1)(b)(xvii)]

All other information as may be prescribed for dissemination shall be collated, tabulated, compiled, collected and provided in the form of manual from time to time.